

**BERGENFIELD BOARD OF EDUCATION**  
**Authorization to Administer Epinephrine**

This Authorization is Effective for the \_\_\_\_\_ School Year Only

*Please be advised that the Bergenfield School District and its employees or agents shall have no liability as a result of any injury arising from the administration of epinephrine via a pre-filled auto-injector mechanism.*

**To be filled out by Parent/Guardian**

I authorize the school nurse and /or trained delegate(s) \_\_\_\_\_ to administer epinephrine via a pre filled auto-injector mechanism to my child \_\_\_\_\_ for anaphylaxis. I understand and acknowledge that the Bergenfield School District and its employees and agents, including the school nurse and any delegates, shall incur no liability as a result of any injury arising from the administration of epinephrine to my child; and agree to indemnify and hold harmless the Bergenfield Board of Education, the Bergenfield School district, and its employees and agents, including the school nurse and delegates, against any claims arising from the administration of the epinephrine to my child.

I have received, acknowledge and agree to the provisions of Bergenfield Board of Education Policy No. 5330. My signature indicates consent and agreement with the above statement. This authorization form must be renewed annually.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**To be filled out by Prescribing Health Care Provider**

Name of Child \_\_\_\_\_ Diagnosis \_\_\_\_\_  
Name of Medication \_\_\_\_\_  
Dosage \_\_\_\_\_  
Frequency and Directions \_\_\_\_\_  
Purpose of Drug/Procedure \_\_\_\_\_

I certify that the above-name student requires the administration of epinephrine(EPI Pen) for anaphylaxis and that the child/parent/guardian has been instructed in, and understands, the proper method of administration.

\_\_\_\_\_  
(Signature of Health Care Provider)

\_\_\_\_\_  
Date

\_\_\_\_\_  
(Health Care Provider's Stamp)

\_\_\_\_\_  
Telephone number

HEALTH SERVICES DEPARTMENT  
BERGENFIELD PUBLIC SCHOOLS

EMERGENCY HEALTH CARE PLAN FOR SIGNIFICANT ALLERGIC REACTIONS  
SCHOOL YEAR 2\_\_\_\_ - 2\_\_\_\_

Student Name \_\_\_\_\_ Date of birth \_\_\_\_\_ Grade/HR \_\_\_\_\_

Significant allergy to \_\_\_\_\_

Date of first reaction \_\_\_\_\_ Date of most recent reaction \_\_\_\_\_

As displayed by \_\_\_\_\_

Other medical history \_\_\_\_\_

Asthmatic: Yes \_\_\_ No \_\_\_ Location of Epi Pen(s) \_\_\_\_\_

PLEASE CIRCLE ALL SYMPTOMS YOUR CHILD HAS EXPERIENCED AS A  
RESULT OF AN ALLERGIC REACTION

Mouth	Itching and swelling of lips, tongue or mouth
Throat	Itching and/or sense of tightness in the throat; hoarseness; cough
Skin	Hives; itchy rash and/or swelling around the face, arms or legs
Abdomen	Nausea, abdominal cramps, vomiting, diarrhea
Lung	Shortness of breath, wheezing, coughing
Heart	Rapid, weak pulse; passing out
Other	
Other	

**ACTION:** If exposure to the allergen is suspected and signs and symptoms are noted:

1. Call nurse at \_\_\_\_\_
2. If nurse is available, she will respond and go directly to the location. **NEVER** leave student alone.
3. Nurse will assess and follow physician's orders.
4. If nurse is NOT immediately located, call Main Office at \_\_\_\_\_. Main Office will send the trained delegate, and/or call 911. Main office will also notify covering nurse, if applicable.
5. Calmly reassure student until medical help arrives.

(over)

6. If nurse or trained delegate is available and the student presents with signs of anaphylaxis, care will include \_\_\_\_\_ (medication, dose, route) and call 911.

7. If student should suffer an anaphylactic reaction, and neither nurse nor trained delegate is available, call 911 and state that the student may be having a severe allergic reaction and ask for emergency services response.

8. Any student receiving epinephrine will be transported to the nearest hospital.

9. Nurse or office will notify parents.

Name of prescribing physician \_\_\_\_\_ Phone \_\_\_\_\_

This information will be shared with school staff as deemed appropriate. In addition, it is expected that you, as a parent/guardian will also share your child's medical condition/allergies and treatment with school personnel as needed.

I, parent/guardian agree to the above emergency health care plan and the use of delegates as needed and agree to indemnify and hold harmless the Bergenfield School District and its employees from any claims arising from the administration of the above mentioned medication to my child.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

EMERGENCY CONTACTS

TRAINED DELEGATES

1. \_\_\_\_\_

1. \_\_\_\_\_

Relationship \_\_\_\_\_

Ext. \_\_\_\_\_

Phone number \_\_\_\_\_

2. \_\_\_\_\_

2. \_\_\_\_\_

Relationship \_\_\_\_\_

Ext. \_\_\_\_\_

Phone Number \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

School Nurse Signature \_\_\_\_\_ Date \_\_\_\_\_